Sample of Level 1 editing with Target Tutor

- The Editor will add CHECK comments where the author needs to make the meaning clearer.
- The Editor will add TUTOR comments to help you understand the mistakes and improve for next time. Each TUTOR comment is directly related to text in your paper.
- All editing is done using Track Changes in Microsoft Word. Ozy can show you how to use this function. It’s simple, fast and convenient.

**Why do we need to develop “System Cabinet“ Theory?**

The inter-relationships between multiple variables are very complicated and it is very difficult to organise. The development of “System Cabinet“ Theory aiming to do an in-depth study and analysis to find out a more rational and logical way in the handling the inter-relationships of multiple variables. Application of the theory will help system designers understand the mutual relationship between variables easier. It will also help the main user of the SYSCAB system who organise many the large amounts of data in their company. In the past, many tool type software applications (such as Microsoft Project and Microsoft Excel) were widely commonly used among projects. The isolated island effect becomes serious but there are few ways to fix this much solution. Traditional Enterprise Resource Planning (ERP) systems are not designed for the construction or project oriented businesses. In the future, project oriented ERP will gradually become more and more popular, increase in demand in the future. The development of a new and useful data integration theory will be one of the very fundamental work to all other efforts.

**Comment [O1]:**
CHECK: ‘we need to develop’ suggests you have not yet developed the theory. If you have, then say ‘Why we needed to develop…’.

**Comment [O2]:** TUTOR – well written:
Using a question for a section heading is very effective. Well done!

**Comment [O3]:** CHECK: Perhaps add a sentence to clarify what SYSCAB is.

**Comment [O4]:** TUTOR – grammar:
Incorrect: Help how to organize
Correct: Help the main user…organize…
Example: Please help him wash the dishes.
Example: This software helps users understand how to use the machine.

**Comment [O5]:** TUTOR - Conventions:
Incorrect: Excel
Correct: Microsoft Excel
Reason: When referring to a known product, use the full name of the product. Later in the document, you only need use the acronym, i.e. ERP.

**Comment [O6]:** TUTOR – acronyms:
Incorrect: Traditional ERP systems…
Correct: Traditional Enterprise Resource Planning (ERP) systems…
Reason: Your readers may not know what ‘ERP’ means. Always write the term in full first, then write the acronym in brackets after. Later in the document, you only need use the acronym, i.e. ERP.

**Comment [O7]:** CHECK: Do you mean ‘The Planning will become in demand’, or the ‘ERP systems will become in demand’. Consider adding the word ‘systems’ to clarify the meaning.

**Comment [O8]:** TUTOR – Word order:
Okay: demand in the future.
Better: In the future… in demand.
Reason: Put the time phrase ‘in the future’ at the start of the sentence because it is important for the meaning of this sentence.

**Comment [O9]:** CHECK: Is System Cabinet Theory one of these data integration theories? Perhaps clarify.
Why do we need to develop System Cabinet Theory?

The inter-relationships between multiple variables are very complicated and very difficult to organize. The development of System Cabinet Theory aims to do an in-depth study and analysis to find a more rational and logical way of handling the inter-relationships of multiple variables. Application of the theory will help system software designers understand the mutual relationship between variables. It will also help the main user of the SYSCAB system organize the large amounts of data in their company. In the past, many tool type software applications, such as Microsoft Project and Microsoft Excel, were commonly used on projects. The isolated island effect becomes serious and there are few ways to fix this. Traditional Enterprise Resource Planning (ERP) systems are not designed for construction or project oriented businesses. In the future, project oriented ERP will gradually increase in demand. The development of a new and useful data integration theory will be fundamental to all other efforts.